

Immediate Opening for QUALIFIED Dispatchers!

Aggtrans is a leading supplier of bulk aggregates and transportation services in the Baltimore, Washington D.C. and Northern Virginia area. We take pride in providing a ONE-STOP- SHOP to the commercial, industrial, and residential markets with a variety of aggregate products and services.

The Aggtrans Mission: To be THE leading providers of Bulk Aggregates, Stone Products and Installed Hardscapes by utilizing THE Best People, The Best Partners and Unsurpassed Performance. We will continue to provide the HIGHEST level of Customer Service and Solutions in the Marketplace.

The Aggtrans Delivery System: Pride, Professionalism and Safety are just a few words that describe the detail that goes into every Aggtrans delivery orchestrated by our dedicated dispatch team. Whether it's daytime, evening, weekdays or weekends, Aggtrans Delivers!

We are currently accepting applications for experienced dispatchers and dispatch customer service team members. Aggtrans offers a competitive salary and benefits package including health, dental and 401K plan. Our top priority is to attract quality people and retain them by providing competitive salaries, excellent benefits including 401k, as well as a respectful work environment. We are committed to providing the best possible environment to maximize potential for all employees, while continuing to develop teamwork.

Skills and Qualifications:

- Demonstrate an effort to monitor work to ensure a high level of customer satisfaction
- Ability to review order entry and assess schedules to optimize driver productivity
- Ability to ensuring order processing and dispatch accuracy and timeliness
- Provide excellent customer service both internally and externally. Ensure quality of work by ensuring accuracy of orders and order processing
- Strong understanding of construction market customers and dynamic requirements within the construction field
- Ability to follow through
- Strong oral and written communication
- Strong computer skills; MS Office, FACTS software
- Experience in dispatch dump truck logistics.
- Experience with scale operations and map reading skills
- Strong ability to thrive and multi-task in fast paced environment
- Experience in site/highway development or a background in the construction industry *a must have

If you're interested in joining our team and have the qualifications for this position, please send your resume to khimmel@aggtrans.com or fax to 410-766-2002.